

# Parking

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## Purpose of the policy

- To provide members, guests and visitors with rules for the use of co-op parking stalls

## Policy

1. All households needing parking stalls shall apply and register their vehicles(s) with the co-op. The co-op will assign one parking stall per household at no charge.
2. The co-op may assign a second parking stall on a first come, first served basis, subject to availability. The co-op may assign additional stalls at its discretion. Members can only rent two (2) additional parking spots on co-op property. This includes RV parking.
3. The co-op will charge a \$10.00 parking fee, for each additional parking stall and a \$25 parking fee for any motorhome, camper, tent trailer, etc. or an approved amount as voted on in the annual budget.
4. Members may only park in their assigned stall(s). The co-op may assign or re-assign parking stalls based on member need. Need will include accessibility issues, medical or other.
5. Guest and visitors may only park in designated stalls. Members may not park in visitor or guest stalls.
6. Vehicles parked in fire lanes may be towed without notice. The co-op may tow other illegally parked or unregistered vehicles after giving 2 warnings within a one-month period. The co-op will tow at the member's expense.
7. Parking stalls may not be used for major repair or maintenance of vehicles or storage of items. Members are allowed to do minor repairs that can be completed safely in less than a day only on vehicles registered to the co-op or with approval of the Board of Directors. (e.g. tune-up, brakes)
8. Members are responsible for cleaning up stains made by vehicles in assigned parking stall(s). The co-op may clean stained stalls at the member's expense.

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9. Any vehicles/RVs/tent trailers/utility trailers/etc. parked on co-op property must be driveable and insured or insured for storage if not in use and proof of insurance must be given to the Co-ordinator.
10. Semi-trucks are not allowed.
11. When there is not enough parking for all households, the co-op will assign or re-assign stalls on the basis of need and availability.
12. Any vehicles/RVs/tent trailers/utility trailers/etc. on Ford Road Co-op property will only be allowed six (6) months of consecutive storage insurance yearly. The start date of the storage insurance will be used to calculate the storage time and not the calendar year. After six (6) months of storage, the vehicle/RV/tent trailer/utility trailer/etc. must have regular operating insurance or be removed from Co-op property unless otherwise approved by the Board.
13. Members/Visitors are not allowed to park in the lane in front of the townhouses. This is considered a Fire lane and must be kept clear at all times. Failure to do so could result in a fine and/or responsibility of damage if the Fire Department is unable to access a unit.
14. Maintenance stall parking is not to be used by members or as visitor's parking.

## Procedure

1. Upon move-in, the member will fill out an information form with the type of vehicle, license, plate number, proof of insurance and if necessary the same information for any vehicles that will require an additional parking stall. Parking stalls/s number/s will be issued.
2. Parking charges per stall for additional stalls to be revised from time to time.
3. The office will handle parking complaints and has the authority to issue notices and call the towing company.